



Yukon Flats School District

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Arctic Village

Beaver

Chalkyitsik

Circle

Fort Yukon

Venetie

School Board of Education  
Regular Board Meeting Minutes  
September 19, 2017  
Vocational Education Board Room

Call to Order by President Laurie Thomas at 12:22 p.m. on September 19, 2017 at the Vocational Educational Board Room.

Roll Call taken with present members Laurie Thomas, David Bridges, Earla Hutchinson, Genie Grammer and on audio conference are Ruth Crow and Shannon Hardy. Excused Absence is Margorie Gemmill.

Establish Quorum with 6 present and 1 excused absence.

Site Roll Call with nobody on audio conference.

Guest present is Charleen Fisher-Salmon, CATG Executive Director.

Staff present is Lance Bowie, Mary Beth Solomon, Karen Dixon and Tony Peter.

Pledge of Allegiance was said by all present and online.

Public Input: none received.

Correspondences, none received.

Motion to approve of Agenda with changes was made by David. Seconded by Genie. Discussion. Move up Executive Session to below the minutes. Add Type M Limited Certification under new business. Motion passed by voice vote.

Approval of Minutes: July 3, 2017 Special. Earla made a motion to approve the meeting minutes of July 3, 2017. Genie seconded the motion. Discussion on the action items approved. Budget was approved. Meeting was a special meeting not a regular meeting. Motion passed by roll call vote.

Executive Session: Personnel. David made a motion to enter into executive session at 12:38 PM. Earla seconded the motion. Motion passed by voice vote. Earla made a motion to come out of executive session at 2:05 PM. David seconded the motion. Motion passed by roll call vote.

Roll call taken with 6 present and 1 excused absence. Quorum established with 6 present and 1 excused absent.

Staff members present are Superintendent Lance Bowie, Executive Secretary Mary Beth Solomon and Curriculum & Instruction Karen Dixon.

Visitor present is Charleen Fisher-Salmon, CATG Executive Director spoke on the need to collaborate between the District and other organizations in our community. She brought up the borough formation issue in the Koyukuk area.

Reports:

District-Wide Reports:

Curriculum & Instruction Karen Dixon submitted a written report. At this time, Karen gave her oral report to the Board of Education. She is rebuilding her office. Going to work on the curriculum. First day was September 1, 2017 and working on the Federal programs, Title 1 and Title II that needs to be written for this year. Needs and action plan for each school is in progress.

Focus is on Reading Mastery this year. Mentor coach Harry White works with our district teachers. Arctic Village and John Fredson schools will resubmit their Moore grant proposal for Pre-K class.

Teacher loan forgiveness program is shared with the teachers. Science books are provided, as needed. Evaluations will be conducted and revisions to the form. She has six assigned evaluations to conduct.

The counselor and her will work together to work with all the teachers. Follow up with all teachers on credits earned for salary increases. Feedback from the teachers on instruction and other areas of curriculums they shared with us. Needs assessment survey was shared the data and Karen went over it with the board on the improvement plan that can be compared to previous years. Focus will be on instruction. An assessment was done with teachers for their feed back on instructions.

Karen spoke on the Type M Limited Certificate requirements for our District Culture Language classified staff and will be discussed later on the agenda for board consideration.

Follow up on the proposed science curriculum and will continue to follow the current curriculum. Each community needs to review the materials before we can move forward with the process of adopting the new curriculum for science.

Itinerant Counselor:

Also Jocelyn Niedziela, counselor submitted her written report to the board members. Within the report there is new information on the PEAK program. The AMP WEB test is no longer used as a measurement. Lance went through the statewide data and results with the board. We need consistent data for our teachers to use to teach our students. Jocelyn is to give an oral

report at the next meeting about the new exam testing called PEAK. Statewide test data is available for review for all students in the State.

**Maintenance:** Director Tony Peter made an oral report on each of the school maintenance issues and or projects working on within our District schools.

**Chalkyitsik:**

School had lots of problems from last year's frozen water pipes that were repaired this summer.

He also noticed that the pump are causing problems, the water tank is very old and causing other issues. It hasn't been used as drinking water and the school gets only drinking water from the village daily. DEC was concerned about the Sewage drainage system and it was inspected and reported all was well and in operating in good order. The Four Wheeler is very helpful. The school floor is to be repaired.

**Arctic Village:**

The Soil remediation is doing good cleaning up the area, samples were taken and came back good.

The old landfill has been covered and fenced off. Every few years the soil will be turned.

The Teacher housing has problems that will be addressed. This is a very old building with old plumbing and bad floors. The old gym was discussed that the community would use but hasn't so the school used it for a staging area for visitors to use that is attached to the 2 teacher housing units. Uses a lot of fuel to heat up the housing apartments. Boiler is located in that half, too. The problem we have is the laundry mat water system goes through the old BIA school, the housing and then into the new school water lines. It would be feasible to tear down the old BIA school and keep the teacher housing to save on fuel usage. The vehicles are operating and running good. The old containments with water have been cleaned up.

**John Fredson:**

Doing okay and will conduct interviews for maintenance worker and custodian in a few weeks.

Vehicles and interior with all windows were vandalized this spring. Fuel tanks are filled.

There was plumbing issues and were repaired this summer. The underground pipes need to be repaired yet. This school is very old and needs lots of repairs. This school is on the CIP list for replacement but not on the major maintenance list.

**Cruikshank:**

The fuel pump has been ordered. The assessment is completed on the old spill site and will forward to DEC.

**Circle:**

The assessment is completed on the old spill site and will forward a report to DEC. School grounds maintenance this summer. Advertising for a substitute bus driver since the regular bus driver went back to work. Tony still looking into a bus driving training program that can train our own people with the required credentials and will be scheduled as soon as possible upon locating a training facility. The cooking stove has problems and was repaired. Old spill contamination site took some soil samples for DEC.

**Central:**

Playground set going to John Fredson. Generator will be used at the Voc Ed building.

Fort Yukon:

Buildings are painted. The Preventive Maintenance (PM) report is still pending and to come from a new person. School windows were damaged this summer. The current video unable to catch them so more cameras will be ordered. Tony negotiated with Crowley for school fuel purchases at a lower rate. Concerned about possible fuel spills so is working with Crowley with a solid price. The school bus was inspected and repaired the cd joints.

Possible future need is unleaded fuel tank, double wall with pump for 15 grand that will save the District 4 to 5 thousand a year. Need a secure location with security on and off fuel switch.

The biomass heat system is working at the district office and the gym buildings saved some fuel for us unless the outside temp gets too cold. The school is not using it because the temp is too low of a temperature so is not sufficient to heat the school on its own.

All our vehicles were broken down and are repaired by an outside company who sent us a mechanic for three days. This mechanic is affordable so may be used in the other school sites. Receive positive feedback on the mechanic person.

The summer maintenance work is not completed but is working on finishing it.

School Site Monthly Reports:

Principal/Teachers submitted their statistics and are in the packet. Some has narrative reports. Discussion on student enrollment numbers for each of our schools.

LSAC Committee Reports:

This report is a new addition to the agenda as requested by the board of education members.

Vocational Ed Update:

Lance introduced Ann Miller of Cortez, CO whom gave an oral report on the status of the Voc Ed program and gave a background of her program as an extension of vocational education local to an area that service multi cultural low income rural areas.

Offers job training and background in Adult Education Program such as GED program. GED testing has been changed and sold to another company. Described several programs that may fit our area so our people can become more employable. Substance Abuse counseling course can be offered as a group or one on one basis. May offer specific trainings and or workshops for teachers to work with the counselor with Video Teleconferencing. Other distance education and on site hands on learning style curriculum can be developed for our work force needs. Just an idea of what are offered and may be offered for Voc Ed and or academic courses for our students so they're prepared for jobs and or higher education. For example, the STEMPREP can be access for the class and was offered our students under the Health curriculum with hands on activities in various "stations" with interactive conferencing. The goal and or outcome are to become employed in the rural areas and to expand our work force.

Action Items:

Resignations/Hires List:

David made a motion to approve the resignation of Mindy Strom, Mariah Peter, Philene James, Todd Groat, Patsy Sperry. Genie seconded the motion. Motion passed by roll call vote.

Earla made a motion to approve the hire of classified staff Athena Chilcote at Arctic Village; Rebecca Druck at District Office custodian; Roberta Thomas at Voc Ed cook; Tonya Carroll at Circle; Eva Schrader at Circle; Jessica Frank at John Fredson and Shanna Peter-Horace at District Office. Ruth seconded the motion. Motion passed by roll call vote.

David made a motion to approve the certified staff Linda Wright at \$77,526.00; Mary Bogard at \$77,526.00; Robbie Swint, Jr. at \$75,691.00; Laurie Kerley at \$75,691.00; Susan Firmin at \$6,000.00; and Karen Dixon at \$95,000.00. Earla seconded the motion. Motion passed by roll call vote.

SIMLOG Expenditure Approval: \$78,210.00. David made a motion to approve \$78,210.00 PO to SIMLOG Expenditures are written into the grant. Earla seconded the motion. Motion passed by roll call vote.

SIMLOG Expenditure Approval: \$101,225.00. Earla made a motion to approve \$101,225.00 to SIMLOG that is written in the grant. David seconded the motion. Motion passed by roll call vote.

SERRC Proposal \$7,199.00: Earla made a motion to approve \$7,199.00 to SERRC for major maintenance proposal for the CIP list for the Cruikshank School fuel tank farm. David seconded the motion. Motion passed by roll call vote.

Type M Limited Certificate: Earla made a motion to approve the renewing their Type M Limited Certificate for Paul Williams, Jr.; Freda Joseph; and Mary Rose Gamboa for the Yukon Flats School District as Culture/Language classified employees. Ruth seconded the motion. Motion passed by roll call vote.

New Business: None at this time.

Site roll call was taken with nobody present on line.

Visitor:

Parent and community member Kelsey Peter asked about the funding source received for the Fort Yukon School. Because of the lack of a kindergarten teacher at the start of the year she wanted to know about the funding source for her child. Superintendent Bowie responded that a teacher was secured but at the last minute declined to accept the position caused a delay in starting kindergarten class. However, funding sources are received for each enrolled student during the student count period is allocated for each school site.

Nancy James, First Chief commented on the importance that the BOE have the background information on especially the borough formation. TCC is to help the REAA in our region but be aware of the State legislative issues and budget cuts. So a special TCC convention had been called for October 26, 2017 in Fairbanks. She request that the school board be in attendance. National Education Impact Aide changes are mandating that Tribes be involved in education. She had an input on the gymnasium to coordinate with the Tribe to open up the gym for a few hours a night. President Thomas gave a directive to Lance to work with the school on a schedule.

Site roll call was taken again with nobody on line.

Board comments followed by Genie who was glad to come to the meeting, interesting discussion and look for resolutions. Earla said we are heading in the right direction, good report from Ann Miller on the Voc Ed program. Shannon welcomed everyone back and to Fort Yukon. Thanked the elementary school teachers on the combined classroom structure. Ruth said good workshop and meeting. Laurie mentioned the reasons we had to start our meeting early than scheduled. Thanked our teachers, staff and superintendent for their hard work for the board, important to have good communications.

Next meeting date: October 17, 2017

Adjournment at 2:42 pm motion made by David. Genie seconded the motion. Motion passed by voice vote.